

**EnKA©CAB Course Submission Form  
for Established Course Submitters (short form)**

**Elective**

1. Title of class: \_\_\_\_\_  
Developer(s): \_\_\_\_\_  
School: \_\_\_\_\_
2. Brief Course Description:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
3. Aims and Objectives: (What information you intend them to come away with)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Delivery of Course Material Break-down **Teaching** \_\_\_\_\_ **Practice** \_\_\_\_\_  
**Homework** \_\_\_\_\_ **Other** \_\_\_\_\_
5. Prerequisites for the Course:  
\_\_\_\_\_  
\_\_\_\_\_
6. Total Number of Hours for Course **Face-to-Face** \_\_\_\_\_ **Online** \_\_\_\_\_  
**Nutri** \_\_\_\_\_ **A&P** \_\_\_\_\_ **Comm** \_\_\_\_\_ **Total** \_\_\_\_\_
7. Materials required by students to do the course:  
\_\_\_\_\_  
\_\_\_\_\_  
*(Optional: chromatic forks, tuning forks, essences, chakra chimes, books)*
8. List of Instructors certified to teach this course:  
\_\_\_\_\_  
\_\_\_\_\_
9. Course Taught a minimum of 3 times: \_\_\_\_\_
10. Competence assessment evaluation: *Oral* \_\_\_\_\_ *Practical* \_\_\_\_\_

**You may download, then electronically fill out this form and email with the following:**

**Previously Established Guidelines** (initial to verify agreement)

1. Certificate given to students \_\_\_\_\_
2. Course Evaluations \_\_\_\_\_
3. Hand Outs, if applicable \_\_\_\_\_
4. Code of Ethics compliance \_\_\_\_\_

**Included in Submission Form Packet:**

- 5. Electronic version of Complete Workshop Manuals (This may need to be submitted via DropBox)
- 6. Copyright Form, if desired
- 7. Accreditation fee: \$2 per credit hour of class (may be mailed, or submitted via PayPal.)

**Submit all forms and information to: [cab@energyk.org](mailto:cab@energyk.org)**

**Additional notes for Reviewer:**

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Date received: \_\_\_\_\_

Date approved: \_\_\_\_\_

Signature of Reviewer \_\_\_\_\_