

**EnKA©CAB Course Submission Form
for Established Course Developers (short form)**

Category A

1. Title of class: _____
Developer(s): _____
School: _____
2. Brief Course Description:

3. Aims and Objectives: (What information you intend them to come away with)

4. Delivery of Course Material Break-down (percentage)
Teaching _____ **Practice** _____ **Homework** _____ **Other** _____
5. Prerequisites for the Course:

6. Total Number of Hours for Course **Face-to-Face** _____ **Online** _____
Nutrition _____ **A&P** _____ **Communication** _____ **Total** _____
7. Materials required by students to do the course: (*Optional: chromatic forks, tuning forks, essences, chakra chimes, books*)

8. List of Instructors certified to teach this course: (attach separate page, if needed)

9. Competence assessment evaluation: *Oral* _____ *Practical* _____

You may electronically fill out this form and email with the following:

While planning a series of courses, in order for the material to be cohesive with the established techniques used by Energy Kinesiologists, and approved by the Energy Kinesiology Association, the following concepts must be a part of the training process for your students. In establishing beginning, or Category A courses, at least three of the following topics must be addressed *or be a prerequisite* to each Category A course.

1. Understanding and application of Muscle Response Testing. Page_____
2. An overview of the relationships between of meridians, acupoints and organs and glands. Page_____
3. The introduction and explanation and application of Neurolymphatic and Neurovascular reflex points. Page_____
4. Do you demonstrate and include Pauselock in this course, i.e. Circuit Retaining Mode, or Putting it in Circuit? Page_____
5. A description of Finger Modes, their practice and application. Are finger modes used in your course? Page_____
6. Do you have clearly written procedures in your manual that include identification of the issue, a challenge and balancing techniques? Page_____
7. Will this course add to the students understanding of the “Triad of Health” by covering at least one of the concepts? Page_____
8. Assessment tools for determining students understanding the concepts, and application of the techniques. Page_____

Previously Established Guidelines (initial to verify agreement)

1. Certificate given to students _____
2. Course Evaluations _____
3. Hand Outs, if applicable _____
4. Code of Ethics compliance _____

Included in Submission Form Packet:

- 5. Electronic version of Complete Workshop Manuals (This may need to be submitted via DropBox)
- 6. Copyright Form, if desired
- 7. Accreditation fee: \$2 per credit hour of class (may be mailed, or submitted via PayPal.)

Additional notes for Reviewer:

Date received: _____

Date approved: _____

Signature of Reviewer_____

Submit all forms and information to: cab@energyk.org